



Indiana Department of Education
SUPPORTING STUDENT SUCCESS

MEMORANDUM

TO: Public School Superintendents
Public School Principals
Charter School Principals
Accredited Nonpublic School Principals

FROM: Risa Regnier
Director of Educator Licensing and Development
Katie Russo
Coordinator of Assessment, Continuing Education, Evaluation and Induction

DATE: November 4, 2010

SUBJECT: Professional Growth Plan (PGP) & Point Values for Cooperating Teachers

We have received many questions from teachers and administrators concerning the PGP point value for being a cooperating teacher for a student teacher or for a college student completing a practicum experience. The purpose of the PGP is to allow educators to use a variety of professional development activities to renew their license(s). Consequently, serving as a cooperating teacher for a student teacher or a practicum student should not be counted for all 90 PGP hours to renew a license. The Office of Educator Licensing encourages administrators to verify no more than 30 PGP points/hours for serving as a cooperating teacher for a student teacher and 15 PGP points/hours for serving as a cooperating teacher for a practicum experience.

If you have questions about the Professional Growth Plan, please contact Katie Russo, at krusso@doe.in.gov for more information.